

VACANCY ANNOUNCEMENT

Assistant Historian (temporary position)
Federal Judicial History Office
Federal Judicial Center
Washington, D.C. 20002-8003

The Federal Judicial Center is the federal courts' agency for research and continuing education. Congress established the Center in 1967 as a separate organization within the federal judicial system at the request of the Judicial Conference of the United States. A nine-member board, chaired by the Chief Justice of the United States, determines its basic policies. The Federal Judicial History Office compiles historical reference works related to the federal court system, conducts research and prepares publications about federal judicial history, develops educational materials to enhance public understanding of the history of the judicial branch, and provides support for historical programs in the federal courts.

Duties and Responsibilities

The History Office has an opening for a temporary, one-year position to conduct research on the history of the federal judiciary and prepare related publications. Under the supervision of the director of the history office, the assistant historian will research historical debates on judicial independence and the organization of the judicial branch and will help prepare an FJC publication.

Qualifications

Desirable qualifications include (1) Ph.D. or ABD in United States history, with a specialization in legal or political history, (2) demonstrated record of scholarship and publications, (3) excellent writing skills, (4) documentary editing experience, (5) experience producing historical materials for non-academic audiences, and (6) familiarity with the federal court system.

Salary and Benefits

This position falls in payband IV which has a salary range of \$54,014–\$97,976; not all incumbents in payband IV positions can expect to reach the top of the range. The starting salary range for the successful external candidate will be \$54,014–\$56,715, depending on qualifications, experience and current salary. For the successful internal candidate earning less than the starting range minimum, his or her salary will be brought up to the salary range minimum of \$56,715. If the successful internal candidate's salary falls above the range minimum, that salary will be matched up to the payband IV maximum.

The position does not carry the tenure rights of positions in the competitive civil service. Federal government benefits are applicable. An array of supplemental benefits are also offered including a transportation subsidy and a flexible benefit program allowing for pre-tax deductions for health insurance, health care, dependent care, and commuter expenses. The Center will consider a variety of flexible work arrangements for its employees including flextime and compressed schedules; partial telecommuting is also available

on a case-by-case basis. The FJC is located in the Thurgood Marshall Building, conveniently situated to public transportation directly beside Union Station. The Marshall Building houses a child development center and a health fitness facility for its tenants.

Application Procedures

In a cover letter referring to Announcement #07-03T, please indicate specifically how you satisfy the qualifications listed above. Applications without the required cover letter addressing the qualifications will not be considered. Along with the cover letter, please include a current resume. In order to be fully considered for this vacancy, applications should be received by close of business on May 4, 2007; however, the position will remain open until filled.

All applications should be sent to:

Human Resources Office (Announcement #07-03T)
Federal Judicial Center
One Columbus Circle, NE
Washington, DC 20002-8003

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